

What types of alcohol can be sold where?

- Ready-to-drink spirits beverages with not more than 12% alcohol in sizes not more than 24 oz and beer, wine, and hard cider with not more than 16% alcohol are sold at 1st Class and 2nd Class establishments.
- Beverages containing more than those amounts are considered liquor (or spirits) and are sold at 802 Spirits stores or served at businesses with 3rd Class Licenses.
- 2nd Class Licensees can sell Fortified Wines (16-23% alcohol) with a Fortified Wine Permit.

What fees go where?

- 1st Class and 2nd Class Licenses are charged both a municipal and a state fee. Licensees apply on the DLL Portal and pay the town directly when applying. Licensees pay DLL fees on the DLL Portal once approved by the Town.
- 1st Class fee: Full year license: \$115 DLL/\$115 Town.
- 2nd Class fee: Full year license: \$70 DLL/\$70 Town.
- 3rd Class fee: Full year: \$1095 DLL. Half year: \$550 DLL. As of 7/1/21, the Town may add up to a \$50 fee for 3rd Class License applications when they are not submitted with a 1st Class License application.
- Fee for Manufacturers to have a 3rd Class License is \$230 DLL.

Once the town approves a license, what happens?

- Towns will use the DLL Portal to notify DLL of approvals. The DLL Office of Licensing will review and process the application. It can take up to 8 weeks for the DLL to complete.
- Applications that are incomplete will take longer. Please note that an incomplete application can be approved by the Town and sent to DLL for completion and processing. Town fees should be paid before approval is sent.
- Approved 1st Class, 2nd Class, and/or 3rd Class Licenses, Tobacco Licenses and Outside Consumption Permits are emailed to the Town/City Clerk and to the licensee and are available to view on the DLL Portal.
- Towns can view applications and their statuses on the DLL Portal. Emails will be sent to both the Town/City Clerk and the licensee throughout the process as well as when the DLL issues the approval.

Once the town approves a permit, what happens?

- Towns will use the DLL Portal to notify DLL of municipal approvals. Once the State receives the permit, it can take between 5 to 15 business days to approve, depending on the permit. Be sure to allow the DLL sufficient processing time.
- Towns can view applications and their statuses on the DLL Portal. Emails will be sent to both the Town/City Clerk and the permittee throughout the automated process as well as when the DLL issues the approval.

What is the license renewal process?

- Renewal applications will appear in the Town/City Clerk's DLL Portal account under In Progress Applications. Towns must reapprove 1st, 2nd, and 3rd Class Licenses, Tobacco Licenses and Outside Consumption Permits annually and submit the approved businesses' renewals to the DLL for processing. Any changes in information, or incomplete information on the license, may cause a delay if not received and resolved in a timely manner. Delay in Town approval will also cause a delay in the State approval.
- Re-approved 1st, 2nd, and 3rd Class, Tobacco Licenses and Outside Consumption Permits are emailed to the Town/City Clerk. DLL emails all other re-approved licenses directly to the licensee. Town/City Clerks and licensees can check the status of any application on the DLL Portal.

What licenses or permits do NOT require Town approval?

- Manufacturer Licenses
- 4th Class Licenses
- Farmers Market Permits
- Tasting Permits
- 1st Class Boat or Railroad Car Licenses
- Catering Licenses
- Wholesale Dealer License
- Retail Delivery License
- Fortified Wine Permit
- Destination Master Resort License

What do license names mean?

1st Class License	Allows a business on-premise service of beer, hard cider, wine and RTD spirits beverages.
2nd Class License	Allows a business off-premise sales of beer, hard cider, wine and RTD spirits beverages.
3rd Class License	Allows a business on-premise service of spirits/liquor.
Tobacco License	Allows a business to sell tobacco products and tobacco paraphernalia.
Tobacco Substitute Endorsement	Needed for businesses with a Tobacco License to sell any e-cig product or paraphernalia. The business does not need to sell tobacco products but must have the license to receive the Endorsement.
Manufacturer	Allows a business to manufacture or rectify spirits onsite. Manufacturers can also apply for 1 st and 3 rd Class Licenses. They can apply for 4 th Class Licenses which allow them to serve samples of and sell their product and up to 5 other manufacturers' products by the bottle. They can apply for Farmer's Market Permits allowing them to serve samples of and sell by the bottle at those markets. No more than a combination of 20 Farmer's Market Permits and 4 th Class Licenses may be granted to one manufacturer or rectifier per year. Manufacturers can hold an event that is open to the public and serve their own beverages in full pours if notification to DLL as occurred. Manufacturers wanting to operate regularly with full pours must hold 1 st and/or 3 rd Class Licenses. Manufacturers may only sell unopened bottles of alcohol at 4 th Class establishments or Farmer's Markets.
Special Event Permit	Allows manufacturers to hold an event lasting up to 4 days that is open to the public where they may promote their products with samples, offer/serve full pours, and may sell by the bottle. Each manufacturer at an event must hold their own permit. No more than 108 permits can be issued per year to each Manufacturer.
Caterer's License	Allows a business holding a 1 st Class License or a 1 st /3 rd Class License to apply for Catering Permits.
Commercial Caterer's License	Allows a business holding a 1 st Class License or a 1 st /3 rd Class License that is not licensed as a restaurant or club to apply for Catering Permits.
Catering Permits	Allows a business holding a Caterer's License or Commercial Caterer's License to serve alcohol at a specific event at a specified location.
Special Venue Permit	Allows a Museum, Art Gallery, Library or Bookstore to serve beer, hard cider, wine or RTD spirits beverages by the glass to the public at an event. No limit on the number of permits.
Limited Event Permit	Allows an applicant to hold an event serving alcohol lasting up to 4 days. No more than 4 permits issued to the same applicant per year.
Sampling Event Permit	Allows an applicant to hold an event serving samples of alcohol lasting up to 4 days. No more than 4 permits issued to the same applicant per year.

For additional information, please contact us at (802) 828-2339 or by email at DLL.DLCLicensingteam@vermont.gov.