

DRAFT MINUTES

Record of the Meeting of the Liquor Control Board held August 9, 2017
at 13 Green Mountain Drive, Montpelier, Vermont

LCB Members present: Martin Manahan Acting Chair, Julian Sbardella, Thom Lauzon and Sam Guy, Members.

Others Present: Patrick Delaney, Commissioner, Gary Kessler, Deputy Commissioner. Wesley Lawrence Board Counsel, Jacob Humbert, Assistant Attorney General, Laurie Pecor, Administrative Coordinator

9:30 a.m. Meeting begins.

- Additions/Deletions to agenda: None
- Board action on draft minutes and meeting held on July 12, 2017 – Approved.
- Board action on new licenses and permits issued June 30, 2017 through July 31, 2017 – Approved.
- Board decisions: None

1. Public Comment - No one is here for Public Comment.
2. Discussion on combining 1st and 2nd class licenses – Deputy Commissioner Kessler will provide the Board with more information at a future meeting.

10:00 a.m. Board recesses

10:08 a.m. Board reconvenes

- Discussion on Board retreat – The Governor will be appointing a new member shortly so the scheduling of the retreat will wait until there is a new member.

10:10 a.m. Enforcement

- 1) Lake House Saloon LLC., 67 Main Street, Barton. Re: violation of Title 7 Chapter 9 § 214 – Failure to provide financial responsibility. The State offers the Board a settlement for the licensee serving and selling from July 1 through July 26 without proof of financial responsibility for time she has been closed since the licensee was served the Cease and Desist letter. The second part is the State would like the Board to review the insurance to see if its adequate to cover the financial responsibility.

- a. States Exhibits 6, 7, 8 & 9 – Signs licensee posted on her premise – Admitted

- b. States Exhibit 1 – Board decision from March 8, 2017 – Admitted
- c. States Exhibit 2 – Copy of Statute § 214 – Admitted
- d. States Exhibit 5 – Copy of Insurance policy – Admitted

11:09 a.m.

- Agency renewals – Motion is made to approve agencies as presented – Approved.
- July listings – Motion is made to approve listings as submitted – Approved.

Commissioner Comments:

- Review of July Sales performances
- POS System – awaiting signature from Agency of Digital Services.
- Agency Portal – 85 percent complete
- Online Education seminars have been offline for 10 days. The system was updated.
- Accounting closed FY 2016 on a positive note.
- Discussion concerning Value added products in agencies.
- Liquor/Lottery committee will be starting up within 30 days
- Investigator Skyler Genest has been offered the Director of Enforcement and Compliance position. He will be transitioning into this within the next two weeks.
- Two staff members have left the Department. One was a warehouse delivery driver and the second worked in the Administrative Services Section. The Department is recruiting for the driver position at present and is looking to hire a temporary worker to assist in the Administrative Services section.
- Second Department raffle results discussed.

11:45 a.m. Board recesses

11:55 a.m. Board enters executive session.

12:29 p.m. Board reconvenes.

- Board tells licensee for Lake House Saloon that they would like to see a \$10,000.00 irrevocable letter of credit (that would cover their \$5000 self-insured retention for two occurrences) before they reinstate her license or secure different insurance that does not carry the Self-Insured Retention clause. Licensee will stay closed until this is secured.

1:00 p.m. Board adjourns.

NEXT BOARD MEETING IS SEPTEMBER 13, 2017