

## APPROVED MINUTES

Record of Meeting of the Liquor Control Board held November 8 & 9, 2016  
at Courtyard Burlington Harbor 25, 25 Cherry Street, Burlington, Vermont

LCB Members present:

Stephanie O'Brien, Chair, Melissa Mazza-Paquette, Thom Lauzon and Julian Sbardella, Members.

Others Present:

Patrick Delaney, Commissioner, Gary Kessler, Deputy Commissioner, Wesley Lawrence, Board Counsel (via telephone), and Laurie Pecor, Administrative Coordinator

8:06 a.m. Meeting begins.

1. Additions/Deletions to agenda: None
2. Board actions on Draft minutes, Licenses and Decisions:
  - Minutes for meeting held October 26, 2016 – Approved with corrections.
  - New licenses October 20, 2016 – November 4, 2016 - Approved
  - Board decisions – None. The Board is waiting for Findings from Edgewater Inc. The Board will meet on Monday, November 28<sup>th</sup> via conference call concerning Edgewater.
3. Public Comment - There is no one here for public comment.
4. October listings – Approved as recommended by Commissioner
5. Department's Budget discussion – The Department presented the Budget to the Administration two weeks ago. Deputy Commissioner passes out copies. The Board will take this up at their next Board meeting on December 14, 2016.
6. Legislative Update/Title 7 rewrite – Damian should have the changes to the Board by December 1 for their review. Board asks that Damian be put on the agenda for the December 14 Board meeting.
7. Board meeting dates – waiting to hear from Jacob and Bill on if the dates work. Also there is potential for new Board members and Chair with the new administration. Both Member Mazza-Paquette and Member Cassarino terms expire this coming year.
8. Agency Contract and Personal guarantee discussion – Member Lauzon makes a motion that states if a business has more than 5 percent in it then they need a personal guarantee. Commissioner Delaney asks the Board to see if the increased bonding works

before implementing a personal guarantee. Member Lauzon withdraws his motion. The Board will revisit this topic in 9 to 12 months.

9. New Marketing Director Theresa Barrows is introduced to the Board. Within 90 days the Department will present a marketing plan to the Board.

9:21 a.m. Board breaks

9:57 a.m. Board reconvenes and enters into Executive Session for the 2016 Marketing Meeting.

Thursday, November 10, 2016

9:30 a.m. Marketing meeting under Executive Session continues from November 9, 2016.

2:00 p.m. Board adjourns.

**NEXT BOARD MEETING IS NOVEMBER 28, 2016 AT 9:00 A.M. VIA TELEPHONE CONFERENCE.**