

APPROVED MINUTES

Record of Meeting of the Liquor Control Board held August 10, 2016
at 13 Green Mountain Drive, Montpelier, Vermont

LCB Members Present: Stephanie O'Brien, Chair, Melissa Mazza-Paquette and Julian Sbardella, Members.

Others Present: Patrick Delaney, Commissioner, Wesley Lawrence, Board Counsel, Jacob Humbert, Assistant Attorney General, William Goggins, Director, Education, Licensing & Enforcement, Laurie Pecor, Administrative Coordinator II and Ashley Griffin, Administrative Secretary.

9:33 a.m. Meeting begins.

1. Additions/Deletions to agenda: Remove JRS. Corp dba Akes Place and Jab Restaurant dba Bruno's from the agenda. JRS. Corp has agreed to a two-day suspension settlement and Jab Restaurant has decided to pay their administrative ticket and accept the violation. July listings has been added to the agenda also.
2. Board actions on Draft minutes, Licenses and Decisions:
 - Minutes for meeting held July 13, 2016 – Approved.
 - New licenses July 1, 2016 through July 31, 2016 - Approved
 - Board decisions – The Board will discuss the Agony LLC, dba The Local and Zen Lounge decisions during Executive Session.
3. Public Comment - No one is here for public comment.
4. Pownal Agency Contract – Approved.
5. Agency Contracts – Next 20 are approved.
6. July listings approved as recommended by Liquor Purchasing Coordinator Tonia Pryce and Commissioner Patrick Delaney. Next listing meeting is in October now that they have gone to holding quarterly meetings. January 18, 2017 will be the listings meeting after that.
7. Marketing meeting is going to be held at the Marriott and Hotel VT in Burlington, Wednesday November 9th and 10th. The Board will try not to hold Enforcement hearings in November.

8. The Broker meeting which is held at the Statehouse will be on August 23, 2016. This is to discuss and announce the changes from this Spring.

10:05 a.m.

9. Enforcement Actions:

- Selly Entertainment LLC, dba Karib, 54 Federal Street, St. Albans. Re: Violation of general regulation number 17 and 17 (a). This is a continuation from July 13, 2016. There is not a quorum here to hear this case. Member Sbardella was not present to hear the beginning of the case in July. The Board will recess to try and reach Member Lauzon to see if he can attend the hearing.

10:11 a.m. Board will go into Executive session

10:27 a.m. Board reconvenes. Member Thom Lauzon will attend to hear the Selly Entertainment LLC Case. In the meantime, the Board will move on to Commissioner Comments.

10. Commissioner Comments

- Warehouse improvements. Reclassification of warehouse positions is a pressing issue. DLC needs to pay better wages and be able to retain employees.
- Virtualization project has been completed
- Veri-phones- All stores with internet access will have this by the beginning of December. The Board would like Kim Walker to concentrate on getting this done as soon as possible. December is a very busy time for Liquor Control and the Board would like this done before December.
- Retail management meeting – Discussed the responses received from the survey which was sent out.
- Retail manual – completed.
- Bradford agency is now open.
- Planograms – Important piece of standardizing agency stores.
- The Director of Marketing/Special Assistant position was posted with DHR.
- Enforcement – Need to look at our permits and licenses and eliminate some of them so that they are easier to understand.
- Human Resources – Working on the reclassification for the warehouse employees and scanning paper files and turning them into electronic files.
- Purchasing – converting from vendor managed inventory to a bailment replenishment order system.
- Legislative status update – Looking to create some regulations in regards to the retail delivery permit. Director Goggins will present the proposal before ICAR on September 14. The Board would like to weigh in on this. Commissioner Delaney will email the Board with the proposal for their perusal and input by Thursday August 18. The Board will meet then to approve the draft proposal either in person or telephonically.

11:11 a.m. Member Lauzon arrives.

Enforcement actions:

- a) Selly Entertainment LLC, dba Karib, 51 Federal Street, St. Albans. Re: violation of general regulation number 17 and 17(a). Continued from earlier in the day. Both the State and Licensee are finished presenting their cases. Assistant Attorney General Jacob Humbert states that in presenting her case the Licensee has proven that there was a much bigger public safety issue then originally charged and could potentially carry weightier sanctions than the \$510.00 fine she originally received. Both the State and the Licensee will provide Findings within 14 days of today's hearing.

12:41 p.m. Board enters Executive Session.

2:50 p.m. Member Lauzon leaves meeting

3:09 p.m. Board reconvenes and makes a motion to adjourn. Motion Carries.

NEXT BOARD MEETING IS SEPTEMBER 14, 2016