

Effective 1/2009  
Vermont Department of Liquor Control  
Employee Mandatory Education Training Certificate  
Alcohol/Tobacco

Date of Training: \_\_\_\_\_ (expires 2 years from this date)

Corporation/Partnership/Individual/LLC: \_\_\_\_\_

D/B/A: \_\_\_\_\_

Address: \_\_\_\_\_ Town/City: \_\_\_\_\_

I, \_\_\_\_\_, certify that the following employee(s) have been  
(Trainer's Name: Trainer must be DLC trained)  
trained in the sale/service of alcohol beverages as provided for by the Vermont Department of Liquor  
Control, under Education Regulation 3B.

\_\_\_\_\_  
Name of Authorized Trainer

\_\_\_\_\_  
Date (this certificate expires two years from this date)

\_\_\_\_\_  
Employee Name (Please Print)

\_\_\_\_\_  
Employee Signature

By signing this certificate you are acknowledging that the above employee has watched the DLC training  
DVD, read the ASAP booklet and taken the test on the back of this certificate under the provisions of  
Education Regulation 3B. This training certificate is NOT TRANSFERABLE to other establishments.

Education Regulation 3B reads: Each licensee shall ensure that every employee who is involved in the preparation, sale, service or solicitation of alcoholic  
beverages or the sale of tobacco products, or enforcing of alcohol and/or tobacco laws and regulations must complete a training program offered or approved by  
the Department of Liquor Control before the employee begins working in that capacity and at least once every two years thereafter. Each licensee shall maintain  
written documentation, signed by each employee trained of each training program conducted. A licensee may comply with this requirement by conducting its  
own training program on its premises, using all information and materials furnished by the Department of Liquor Control, or from a program approved by the  
department. A licensee who fails to comply with the requirements of this subsection shall be subject to a suspension of no less than one day of the license issued  
under this title.

This certificate must be made immediately available to a Liquor Investigator or Vermont Law  
Enforcement Officer if asked, otherwise the licensee will face a \$100.00 fine under Education Regulation  
3D.

Education Regulation 3D reads: All records, and certificates, indicating that an employee has been trained must be kept on all licensed establishments at all  
times. Those training records shall be available at all times and must be presented immediately to a Liquor Control Investigator or a Vermont Law Enforcement  
Officer if it is requested.

Vermont Licensee Training Card  
Alcohol/Tobacco

\_\_\_\_\_  
Employee Name

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date of Training (expires 2 years from this  
date)

\_\_\_\_\_  
Licensee Name

\_\_\_\_\_  
Licensee Address

\_\_\_\_\_  
Town

I, \_\_\_\_\_  
Authorized Trainer (please print)

certify that the following employee has  
been trained in the sale/service of  
alcoholic beverages and tobacco as  
provided for by the Vermont Department  
of Liquor Control, under Education  
Regulation 3B.

\_\_\_\_\_  
Signature of Authorized Trainer  
Trainer must have been DLC trained in  
the last 2 years

\_\_\_\_\_  
Date (expires 2 years from this date)

This certificate is NOT  
TRANSFERABLE to other  
establishments.

- 1.) Which of the following is NOT an acceptable form of identification for buying alcohol and/or tobacco?
  - a.) A Vermont photographic operator's license
  - b.) A valid passport
  - c.) A college ID card
  - d.) A photographic non-driver ID issued by the Department of Motor Vehicles in Alaska
- 2.) If a person comes into my establishment, tries to purchase alcohol and I notice that he is showing signs of intoxication, I MUST?
  - a.) Take down their name and address
  - b.) Make note of their clothing
  - c.) Call the police
  - d.) Refuse the sale
- 3.) Assume that today's date is January 1, 2009. A person tries to buy alcohol and tobacco from you. You ask for her ID and it gives her date of birth as November 15, 1990.
  - a.) She is old enough to buy both products, she is 21 or older
  - b.) She is old enough to buy tobacco, but not alcohol. She is over 18 but under 21.
  - c.) She is old enough to buy alcohol, but not tobacco.
  - d.) She is not old enough to purchase either, she is under 18.
- 4.) What is the penalty for selling alcohol to an underage person?
  - a.) I can be fined \$500.00 to \$2,000.00.
  - b.) I can go to jail for up to 2 years.
  - c.) The penalties can be greater if a person is injured in a car accident.
  - d.) All of the above
- 5.) If I serve/sell alcohol to someone who in showing signs of intoxication, and he injures himself or someone else, the injured person can sue:
  - a.) Nobody
  - b.) The person who sold or served the drinks
  - c.) The owner of the establishment
  - d.) Both b & c
- 6.) If I sell cigarettes to an underage person, the following can be a consequence:
  - a.) I can get a fine of \$100.00
  - b.) The establishment gets an administrative penalty and/or license suspension.
  - c.) I get arrested.
  - d.) Both a & b
- 7.) Do I have the right to refuse the sale of tobacco or alcohol to a customer?
  - a.) Yes
  - b.) No

If you got:

\*All 7 correct, Congratulations

\*If you got 1 or 2 questions wrong, please review the questions and check your answers

\*If you got 3 or more questions wrong, please take a few minutes to review the test with your boss and consider attending a Liquor Control Seminar.

Answers:

- 1.) C A college ID is not an acceptable form of ID in Vermont.
- 2.) D If a person is showing signs of intoxication in Vermont it is illegal to sell or serve them alcohol.
- 3.) B She turned 18 on November 15, 2008 and will turn 21 on November 15, 2011
- 4.) D You can face a fine, go to jail, or be sued.
- 5.) D The injured person can sue whoever served/sold the drinks as well as the owner of the business.
- 6.) D The seller will get a minimum fine of \$100.00 and the business will face a penalty.
- 7.) A You have a right to refuse sale or service to anyone.

If you have any further questions please feel free to contact your local investigator or the Department of Liquor Control Office at (802)828-2339.